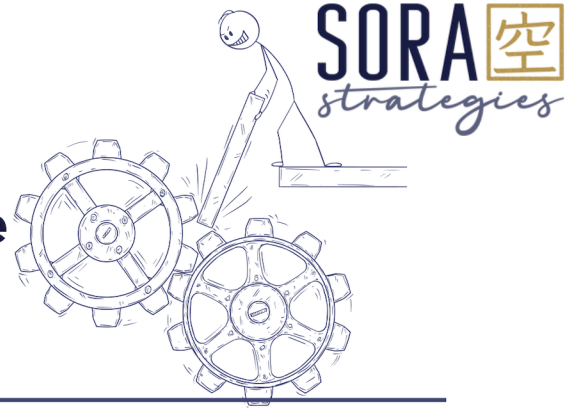


Portfolio Optimisation:

Do the right work at the right time

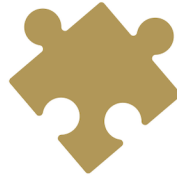


Smaller Units of Work



Why Smaller Units of Work?

The concept of breaking down work into smaller units to achieve more outcomes is based on the principle that smaller tasks are more manageable, easier to execute, and can lead to improved productivity and efficiency.



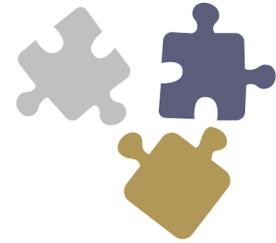
Enhanced Flexibility and Adaptability

Breaking down work into smaller pieces allows for greater flexibility in managing tasks. Teams can quickly adapt to changes, reprioritise efforts, and make adjustments based on immediate feedback or evolving delivery requirements.



Improved Clarity

Smaller units of work provide clear, concise objectives, making it easier for teams and individuals to understand what needs to be done. This clarity reduces confusion and improves focus on the task at hand.



Increased Accountability and Ownership

Smaller tasks make it easier to assign specific responsibilities to individuals or teams, enhancing accountability. When team members are responsible for well-defined units of work, they are more likely to take ownership and ensure successful completion.



Faster Feedback and Iterative Improvement

Smaller units of work enable quicker completion of tasks, leading to faster feedback cycles. This rapid feedback allows teams to identify and rectify issues sooner, facilitating continuous improvement and iterative development, especially in agile methodologies.

*Break it Down
to
Build it Up*

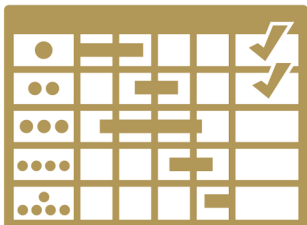
Proactive Risk Management

Breaking down large pieces of work into smaller, manageable units helps in identifying potential risks early in the process. It allows for more focused risk assessment and management on smaller segments of work, reducing the impact of issues on the overall project.



Better Efficiencies

Smaller units of work allow for more precise allocation of resources, ensuring that time, money, peoplepower, and materials are used efficiently. This precision helps in avoiding over-allocation or under-utilisation of resources.



Create the Flow State

Optimise the planning and the delivery by working on lots of small units of work rather than a few big ones. They gum up the works!



Pro Tips:

Use work unit size as a measure of maturity. The smaller the units of work, the more mature the organisational mindset is. Change the focus to small work units to increase success!